

**ORDINANCE NO. 2024-02**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 04, 2024, FOR THE PURPOSE OF ELECTING THREE (3) COUNCILMEMBERS FOR PLACES 1, 4 AND 5; PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION, IF REQUIRED; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council (the “Council”) of the City of Jersey Village, Texas (the “City”) desires to order a general election on May 4, 2024, for the purpose of electing for the City three (3) members to fill Positions 1, 4 & 5 of the Council; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS;**

**Section 1.** In accordance with the general laws, the City Charter, and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered on Saturday, May 4, 2024, the same being the first Saturday in May, at which election, all qualified voters of the City may vote for the purpose of electing the following officials of the City:

- Councilmember, Place 1**
- Councilmember, Place 4**
- Councilmember, Place 5**

**Section 2.** No person’s name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless and until such person shall have filed a sworn application, as provided by the laws of the State of Texas, with the City Secretary of the City at the Municipal Government Center, located at 16327 Lakeview Drive, Jersey Village, Texas 77040, not later than five o’clock (5:00) p.m. on February 16, 2024. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the position the candidate is seeking.

**Section 3.** The present boundaries of the City constituting one (1) election precinct, the polls shall be open for voting from seven o’clock (7:00) a.m. until seven o’clock (7:00) p.m. at the following polling place, and the following persons are hereby appointed officers to conduct the election at said polling place:

**Polling Place**

Civic Center Auditorium  
16327 Lakeview Drive  
Judge  
Jersey Village, Texas 77040

**Election Officers**

John Baucum – Presiding Judge  
Nelwyn Coffey– Alternate Presiding

The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to each judge as written notice of the appointment as required by the Texas Election Code. The City Secretary is empowered to appoint replacement judges, should the presiding and/or alternate election judge be unavailable for the election.

The Presiding Judge shall have the authority to appoint no more than sixteen (16) clerks to assist in the holding of said election, but in no event shall the Presiding Judge appoint fewer than two (2) clerks. The judges shall be paid at the rate of seventeen dollars (\$17.00) per hour; and the election clerks shall be paid at the rate of fifteen dollars (\$15.00) per hour.

**Section 4.** The City Secretary is hereby appointed clerk for early voting. Maria Thorne and Taryn Modisette are hereby appointed as deputy clerks for early voting. The **Civic Center Meeting Room, 16327 Lakeview Drive Jersey Village, Texas 77040**, is hereby designated as the place for early voting for said election. Except as otherwise provided herein, early voting by personal appearance shall be conducted as follows:

April 22 through April 26, 2024, from 8:00 a.m. to 5:00 p.m.;  
April 27, 2024, from 8:00 a.m. to 12:00 noon; and  
April 29 through April 30, 2024, from 8:00 a.m. to 5:00 p.m.

The early voting clerk's mailing address to which ballot applications and ballots voted by mail may be sent is 16327 Lakeview Drive, Jersey Village, Texas 77040. Applications for ballots by mail may also be received by the early voting clerk electronically at:

[lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com).

The early voting clerk's phone number is 713-466-2102. The website address for election information is: <https://www.jerseyvillagetx.com/page/city.elections>.

The early voting clerk, in accordance with the provisions of the Texas Election Code, shall maintain a roster listing each person who votes early by personal appearance and each person to whom an early ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.

**Section 5.** In accordance with the Election Code Section 87.004, the election officers serving for the City's single election precinct shall also serve as the early voting ballot board for this election. Accordingly, John Baucum is hereby appointed as Presiding Judge of the Early Voting Ballot Board and Nelwyn Coffey is appointed as the Alternate Presiding Judge of the Early Voting Ballot Board. In accordance with the Texas Election Code, said Presiding Judge shall appoint at least two (2) other members to said Board, and said Board shall process early voting results in accordance with said Texas Election Code.

**Section 6.** All ballots shall be prepared in accordance with the Texas Election Code. Paper ballots shall be used for early voting and for voting on Election Day. In accordance with Section 61.012 of the Texas Election Code, the City will provide in every polling place at least one voting station that is accessible to a voter with disabilities. The Election Systems and Software (ES&S) ExpressVote Universal Voting Device will be provided for those voters. All expenditures necessary for the conduct of the election, purchase of materials, and the employment of all election officials are hereby authorized in accordance with the Texas Election Code.

**Section 7.** The candidate for each position receiving a majority of all the votes cast at such election for such position shall be declared elected. In the event no candidate receives a majority of all votes cast at such election for any such position, a run-off election shall be ordered at which election the names of the two (2) candidates receiving the highest number of votes for such position shall be placed on the ballot in the same order as they appeared on the ballot for the general election. If a run-off

election is required, it shall be held on Saturday, the 15<sup>th</sup> day of June 2024, as designated by the Texas Secretary of State.

**Section 8.** Pursuant to Chapter 146 of the Texas Election Code, write-in votes cast in the election shall not be counted unless the name written in appears on the list of write-in candidates. To be entitled to a place on the list of write-in candidates, a candidate must make a declaration of write-in candidacy. Such declaration is to be filed with the City Secretary not later than 5 p.m. on the 74<sup>th</sup> day before Election Day, and all of said declarations shall be on a form prescribed by the Secretary of State.

**Section 9.** The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary, as provided by Section 52.094 of the Texas Election Code. The City Secretary shall post a notice in her office, at least seventy-two (72) hours prior to the date on which the drawing is to be held, of the time and place of the drawing, and shall give notice to each candidate as provided by the Election Code. Each candidate involved in the drawing, or a representative designated by such candidate, shall have a right to be present and observe the drawing.

**Section 10.** Notice of this election shall be given in accordance with provisions of the Texas Election Code and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election and returns of such election shall be made to the City Secretary immediately after the closing of the polls.

**Section 11.** Said election shall be held in accordance with the Texas Election Code and the Federal Voting Rights Act.

**Section 12.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED this 22nd day of January 2024.**

s/Bobby Warren, Mayor

**ATTEST:**

s/Lorri Coody, City Secretary

